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July 11, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE
AMENDMENTS TO FIVE CONTRACTS AS A RESULT OF A MERGER OF
VENICE FAMILY CLINIC AND COMMON GROUND – WESTSIDE HIV
COMMUNITY CENTER**

This is to notify you that due to the recent merger of Common Ground – Westside HIV Community Center (Common Ground) with Venice Family Clinic, I am exercising delegated authority approved by your Board on July 1, 2008, that permits the Department of Public Health (DPH) to approve, via amendment, the assignment of agreements which result from acquisitions, mergers, or other changes in ownership involving contractors/service providers, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under this authority, DPH will execute amendments that approve the merger and assign the rights and delegate the duties of the following agreements effective July 1, 2013, from Common Ground to Venice Family Clinic:

- Contract Number PH-001104 (Certified Needle Exchange Program Services);
- Contract Number PH-000810 (HIV/AIDS Counseling and Testing Prevention Services);
- Contract Number H-210819 (HIV/AIDS Mental Health, Psychotherapy Services);
- Contract Number H-210820 (HIV/AIDS Non-Medical Case Management Services); and
- Contract Number PH-001034 (HIV/AIDS Health Education/Risk Reduction Prevention Services)

Through the execution of these actions, DPH is recognizing and approving the merger of Common Ground with Venice Family Clinic, and approving the assignment of all rights and responsibilities under these agreements to Venice Family Clinic, effective July 1, 2013. All other terms and conditions of these agreements remain unchanged and in full effect.

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The change to Venice Family Clinic as service provider for these five agreements will not impact the provision and/or level of services.

County Counsel has reviewed and approved the amendment as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:ld/jlm
DA #02663

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors